

## REQUEST FOR QUALIFICATION

Loudon County Economic Development Agency (LCEDA) an Equal Opportunity, Affirmative Action Employer, seeks to retain the services of a professional consultant firm to conduct a data driven countywide economic strategic analysis focusing on local community factors affecting sustainable growth practices at both the county and municipality levels. Outcomes from the study should include short and long-range recommendations that directly and indirectly promote smart growth within the county enhancing the quality of life for its citizens and enriching the future marketability of the community. All qualified vendors must be in good standing and able to conduct business in the State of Tennessee.

### Scope of Services:

The awarded professional consultant firm will provide an economic strategic plan of local community factors which include but are not limited to the following:

- Demographics
- Economic stability (growth vs stagnation / localized GDP – Revenues / expenditures/services)
- Housing (affordability / areas of growth/ permits / development cost)
- Education (school districts - occupancy / zoning/ consolidation/ transportation)
- Community Livability (natural resources / attractions / recreational/arts)
- Manufacturing Sectors (workforce / job creation and retention)
- Land Use & Zoning (density / overlays / Urban Growth Boundary)

Interested firms shall submit letter interest along with additional information pertaining to staff qualifications and examples of similar projects to be reviewed and score based on experience and projects of similar complexity. One completed packet is encouraged, not exceeding 25 pages. LCEDA will evaluate the submittals based on relative weights and reserves the right to reject any and / or all RFQs.

### Scoring Criteria:

- a. Firm experience, credential and staff qualifications and availability (40%)
- b. Past experience in the required disciplines with the County & City and/or other agencies and demonstrated ability to meet schedules without compromising sound consulting practices (20%)
- c. Evaluations on prior projects of similar nature, if available (20%)
- d. Knowledge economic impact analysis and impacts on local scale economies, (20%)

### Submittals:

All RFQ packets must be received by LCEDA on or before November 17 , 2021, no later than 4:00pm. The awarded vendor will be notified on or before December 1, 2021. Participating firms should mail packets to:

Attn: Jack Qualls  
P.O. Box 509  
Lenoir City, TN 37771  
865-988-0843